

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE
Minutes of October 4th, 2012, Meeting

Members Present: Richard Brown (Chair); Alan Ballard (ABC); Josh Bartlett; Peter Jensen (Planning Board); Jon Tolman (Selectman); Bruce Woodruff (Town Planner)

Absent: Barbara Rando; Heidi Davis (Town Finance Director)

Richard announced that Barbara Rando resigned her seat on the committee and that Josh Bartlett would assume the full seat. Richard will recommend the BoS appoint Josh to the remainder of the open at-large term. The committee expressed their appreciation for Barbara's contributions to the committee and expressed the sentiment that she will be missed.

Peter moved to accept the notes of the public hearing as minutes of the public hearing. Alan seconded and the motion passed with 4 yes and Josh Bartlett abstaining

Discussion

The meeting was called primarily to discuss the DPW's change of request for a 10 dump truck to a request for a 6 wheel dump truck. Scott Kinmond explained that in the current economy it is not as difficult to rent the larger equipment and he thinks we can still sideline an aging vehicle to test the consolidation initially proposed.

Scott would like to revisit the purchase of a 10 wheel truck for a future replacement when the economy is better and consequently it becomes more difficult to rent the larger equipment. In the meantime he will organize the fleet in a way to see if he can successfully consolidate two vehicles as originally planned.

Bruce Woodruff reviewed the recommended improvements to the committee's forms and processes. The intent is to retain the important information from the committee's prior forms while making the process more efficient for the requestors and the committee members. After some discussion, the committee asked for some minor adjustments.

Peter moved to approve the new form set on condition that there be included a question requesting what the alternative will be should the request be denied. Josh seconded and the motion was unanimously approved.

The committee had a lively discussion of the town's asset management initiative.

The committee discussed a suggestion that a binder be prepared for each member that would contain all requests by date within sections for each department. The committee agreed this would be helpful.

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The next meeting is scheduled for Thursday, November 15th, 2012, 9:00 AM in Town Hall.

Jon made a motion to adjourn the meeting. Josh seconded and the motion was unanimously approved. The meeting was adjourned at 10:20 AM.

Respectfully Submitted,

Peter Jensen,
Capital Improvements Program Committee